

**PROGRESS REPORT ON INTERNAL AUDIT PLAN 2010 - 2011**

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**1. SUMMARY**

An interim progress report has been prepared covering the audit work performed by Internal Audit as at 20 August 2010. The objective of the report is to advise members of the progress of the Annual Audit Plan. (See Appendix 1).

**2. RECOMMENDATION**

2.1 The Audit Committee is asked to approve the progress made with the Annual Audit Plan for 2010 - 2011.

**3. BACKGROUND**

3.1 The progress report contained in Appendix 1 lists the audits scheduled for the financial year 2010 –2011, and are ordered by section and level of completion.

3.2 For the purpose of the progress report, Audits are deemed to be complete following fieldwork and issue of the Draft Report. Of the 32 audits set out in the Annual Audit Plan, 6 have now been finalised with reports issued another one is at final draft stage:

- Customer Services– Council Tax and Non Domestic Rates.

3.3 As at 20 August 2010, of 18 core financial systems audits set out in the audit plan presented on 5 March 2010, 4 audits have been completed and another is at draft stage. Of the remaining 13 audits 5 have been started.

3.4 As at 20 August 2010, of 14 non-financial audits set out in the audit plan presented on 5 March 2010, 2 audits Corporate Governance and the annual review of the Council Statutory Performance Indicators (SPIs) have been completed. The Audit Committee in June received the Draft Statement of governance and internal Control and the SPI audit is at draft report stage, Discussions are taking place with departmental contacts and the Head of Improvement & HR to scope out the specific audit focus for the remaining listed audits within this section.

3.5 A total of 100 direct audit days were set aside in the annual audit plan for Special Investigations / Contingency work. As at 20 August 2010, 52 audit days have been expended on special investigations work and preparation for the NFI 2010 – 2011 exercise. A total of 97 days were set aside in the audit plan for Other Areas, to date 43 days have been expended.

**4. SUMMARY OF AUDIT ACTIVITIES FOR 2010 - 2011**

- 4.1 It can be reported that Internal Audit continues to make progress with the Annual Audit Plan. Appendix 1, shows that a total of 353 direct audit days have been expended as at 20 August 2010. The days expended compares favourably with the same period in 2009 when a total of 271 direct audit days had been expended.
- 4.2 As noted above current progress with the Internal Audit plan remains on schedule against the approved annual plan.

## **5. CONCLUSION**

Progress is being made on audits planned for 2010 – 2011.

## **6. IMPLICATIONS**

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| 6.1 | Policy:              | Update on audit plan for 2010 – 2011.          |
| 6.2 | Financial:           | The audit plan is based on budgeted provision. |
| 6.3 | Personnel:           | None   |
| 6.4 | Legal:               | None   |
| 6.5 | Equal Opportunities: | None   |

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9septfinalreport9sept 9 September 2010